



## **Mental Health Supervisor**

### **Job Description**

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| <b>Location</b>     | <b>Sydney</b>  |
| <b>Reporting To</b> | <b>Mental Health Activity Manager (MHAM)</b>                 |
| <b>Supervising</b>  | <b>Psychologist, Cultural Mediators</b>                      |
| <b>Status</b>       | <b>Temporary / Full-time or Part time (shared role)</b>      |
| <b>Date:</b>        | <b>Fixed term contract (flexible for suitable candidate)</b> |
|                     | <b>January 2019</b>  |

### **Introduction**

The Mental Health Supervisor organizes and assists with the implementation of mental health treatment conducted via telehealth for MSF Pacific Project, including the provision of psychological support to patients.

### **Overall Responsibility**

The Mental Health Supervisor participates in the planning, supervision, coordination, and provision of mental health/psychosocial related services in the programme in accordance with **MSF** standards in order to provide the most appropriate mental health support for patients.

### **Main Tasks and Duties**

1. Participate in the planning, organization and coordination of Mental Health activities, in close collaboration with the Mental Health Activity Manager and other medical team members, in order to ensure an efficient and effective implementation of the resources needed while maintaining high levels of quality in Mental Health **MSF** programs and activities.
2. Provide psychological support to patients via telehealth according to **MSF** protocols to improve mental health conditions of patients, enhance their functionality, and reduce suffering.
3. Supervise the daily mental health activities and patient support according to **MSF** protocols and standards in order to provide the most appropriate support for clients with psychosocial needs
4. Compile the data and statistics linked with MH activities and report to the MH Activities Manager
5. Offer clinical supervision/consultation to other mental health counselors in collaboration with the Mental Health Activities Manager.
6. Maintaining thorough and up-to-date patient files, according to MSF protocols
7. Writing assessment summaries (medical reports) summarizing patient's history, diagnosis, and treatment progress, according to SOPs

## **Selection Criteria**

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### **Essential Criteria**

- Degree in psychology and registered as a psychologist in Australia
- Minimum 2 years' experience as a psychologist
- Ability to work both independently and within a team
- Ability to manage and support a patient population with severe levels of mental health symptoms and conditions, including suicidality
- Fluent written and spoken English
- Current right to work in Australia

### **Desirable Criteria**

- Previous experience with providing mental health treatment via telehealth
- Previous experience with asylum seekers/refugees
- Previous experience with MSF or other NGO's in developing countries
- General knowledge or understanding of humanitarianism principles and the charter of MSF
- Experience and knowledge of MSF internal processes and structures
- Experience as a team leader/coordinator
- Good computer usage skills for standard applications (Outlook, Office 365)

### **Applications**

Applications **MUST** address individual selection criteria. You should also write a cover letter indicating why you want to work for Médecins Sans Frontières Australia and attach a copy of your CV.

Please note that a criminal record check may be required as part of the selection process. Applicants with criminal records will not automatically be ineligible for the position they are applying for. Médecins Sans Frontières Australia has a Child Protection Policy in place and all employees are required to comply with this policy.

Médecins Sans Frontières Australia is committed to creating an inclusive workplace for all our staff. We believe that a diverse team helps us better serve those most in need, and we encourage people from a wide range of backgrounds to apply for this role, including Aboriginal and Torres Strait Islander peoples, people from culturally and linguistically diverse (CALD) backgrounds and people with disabilities.

### **Applications close: Sunday, 13 January 2019**

Applications and enquiries to  
Email: [officerecruitment@sydney.msf.org](mailto:officerecruitment@sydney.msf.org)